



KNIGHTDALE FINANCE COMMITTEE MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 01, 2016

The Knightdale Finance Committee met at 6:00 p.m. in the conference room of Town Hall.

PRESENT: Mayor James Roberson; Mayor Pro-Tem Mike Chalk; and Councilor Pete Mangum

ABSENT: No one.

Staff Members Present: Administrative Services Director Suzanne Yeatts; Police Chief Lawrence Capps; Parks and Recreation Director Tina Cheek; Development Services Director Chris Hills; Fire Chief Tim Guffey; and Accounting Operations Manager Joanna Gombatz

Meeting called to order by Councilor Mangum 6:00 p.m.

ITEM I. APPROVAL OF MINUTES

January 20, 2016

...Motion by Mayor Roberson to approve the minutes of January 20, 2016. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. OLD BUSINESS

Revised Financial Report

Administrative Services Director Suzanne Yeatts presented a revised financial report. Ms. Yeatts and Development Services Director Chris Hills reviewed revenues reported on the Development Services monthly report in comparison to the financial report provided with only Knightdale revenues included.

ITEM III. NEW BUSINESS

Employment Forecast

Ms. Yeatts presented the employment forecast for the next 3 fiscal years noting all positions requested were included.

Police Chief Lawrence Capps, Fire Chief Tim Guffey, Development Services Director Chris Hills, and Parks and Recreation Director Tina Cheek discussed their departmental requests and answered questions from committee members.

Councilor Mangum requested a revised forecast showing the cost of each position requested.

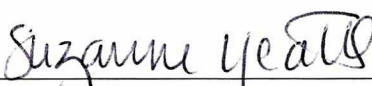
Mayor Pro Tem Chalk asked for additional detail regarding the part-time Code Enforcement position requested.

Mayor Roberson noted that when possible, we should consider funding positions at a part-time capacity with the potential to become full-time when warranted.

ITEM IV. ADJOURNMENT
Meeting adjourned at 6:53 p.m.



Committee Chairman



Finance Officer